**DOCUMENT INDIVIDUEL DE SUIVI**

<LOGO ENTREPRISE>

Nom, prénom du salarié : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nombre de jours à travailler : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Légende :**

* JT : Jours travaillés
* CP : Congés payés
* CF : Congé(s) de fractionnement
* JRF : Jours de repos liés au forfait
* JFC : Jours fériés chômés
* JC : Jours de congé CCN
* AA : Absence(s) non autorisée(s)
* AP : Activité partielle
* AM/ATMP : Absence(s) pour maladie, AT, accident de trajet

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| **2022** | | **JT** | **CP** | **CF** | **JRF** | **JFC** | **JC** | **AA** | **AP** | **AM/**  **ATMP** | **TOTAL CUMULÉ** |
| **MOIS** | **SEMAINE** |
| **Janvier** | **1** |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |  |
| **Février** | **6** |  |  |  |  |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |  |  |  |  |
| **8** |  |  |  |  |  |  |  |  |  |  |
| **9** |  |  |  |  |  |  |  |  |  |  |
| **Mars** | **10** |  |  |  |  |  |  |  |  |  |  |
| **11** |  |  |  |  |  |  |  |  |  |  |
| **12** |  |  |  |  |  |  |  |  |  |  |
| **13** |  |  |  |  |  |  |  |  |  |  |
| **Avril** | **14** |  |  |  |  |  |  |  |  |  |  |
| **15** |  |  |  |  |  |  |  |  |  |  |
| **16** |  |  |  |  |  |  |  |  |  |  |
| **17** |  |  |  |  |  |  |  |  |  |  |
| **Mai** | **18** |  |  |  |  |  |  |  |  |  |  |
| **19** |  |  |  |  |  |  |  |  |  |  |
| **20** |  |  |  |  |  |  |  |  |  |  |
| **21** |  |  |  |  |  |  |  |  |  |  |
| **22** |  |  |  |  |  |  |  |  |  |  |
| **Juin** | **23** |  |  |  |  |  |  |  |  |  |  |
| **24** |  |  |  |  |  |  |  |  |  |  |
| **25** |  |  |  |  |  |  |  |  |  |  |
| **26** |  |  |  |  |  |  |  |  |  |  |
| **Juillet** | **27** |  |  |  |  |  |  |  |  |  |  |
| **28** |  |  |  |  |  |  |  |  |  |  |
| **29** |  |  |  |  |  |  |  |  |  |  |
| **30** |  |  |  |  |  |  |  |  |  |  |
| **Août** | **31** |  |  |  |  |  |  |  |  |  |  |
| **32** |  |  |  |  |  |  |  |  |  |  |
| **33** |  |  |  |  |  |  |  |  |  |  |
| **34** |  |  |  |  |  |  |  |  |  |  |
| **35** |  |  |  |  |  |  |  |  |  |  |
| **Septembre** | **36** |  |  |  |  |  |  |  |  |  |  |
| **37** |  |  |  |  |  |  |  |  |  |  |
| **38** |  |  |  |  |  |  |  |  |  |  |
| **39** |  |  |  |  |  |  |  |  |  |  |
| **Octobre** | **40** |  |  |  |  |  |  |  |  |  |  |
| **41** |  |  |  |  |  |  |  |  |  |  |
| **42** |  |  |  |  |  |  |  |  |  |  |
| **43** |  |  |  |  |  |  |  |  |  |  |
| **44** |  |  |  |  |  |  |  |  |  |  |
| **Novembre** | **45** |  |  |  |  |  |  |  |  |  |  |
| **46** |  |  |  |  |  |  |  |  |  |  |
| **47** |  |  |  |  |  |  |  |  |  |  |
| **48** |  |  |  |  |  |  |  |  |  |  |
| **Décembre** | **49** |  |  |  |  |  |  |  |  |  |  |
| **50** |  |  |  |  |  |  |  |  |  |  |
| **51** |  |  |  |  |  |  |  |  |  |  |
| **52** |  |  |  |  |  |  |  |  |  |  |
| TOTAL |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
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| **SIGNATURE DU SALARIÉ** | **SIGNATURE DE L’EMPLOYEUR** |